

INTRODUCTION

HISTORY OF BANGOR CHRISTIAN SCHOOLS

Bangor Christian Schools was founded in 1970 as a ministry of Bangor Baptist Church. The school is now into its fourth decade of training young men and women to serve the Lord. At its inception, the school consisted of 85 students and three faculty members in a rented building on French Street. The Lord's blessings are evidenced by its growth and stability over the years.

FACILITIES

Bangor Christian Schools is situated on a spacious 35 acre campus. Four buildings provide the facilities needed for operating.

A. The main church building contains the church sanctuary, pastoral offices, business offices, elementary classrooms, elementary office, a gymnasium, athletic director's office, locker rooms, music rooms, and cafeteria.

B. The high school building contains seven high school classrooms, a computer laboratory, and the Assistant Principal's office.

C. The brick building contains the main office, administration offices, middle school classrooms, science lab, and the library.

D. The radio station contains the production studios and the offices of the radio station staff.

Also on the grounds are a regulation soccer field, junior high soccer field, baseball field, softball field, junior high cross country course, and an elementary playground.

BANGOR CHRISTIAN SCHOOLS IS A SMOKE FREE CAMPUS.

SCHOOL COLORS

Red, white, and blue

SCHOOL MASCOT

Patriots

SCHOOL SONG

V is for victory, sing it out, tis a glorious word.
V is for victory, it is ours through Christ our Lord.
Some days may be dark and drear,
In Christ our way's all clear,
For we have Victory, Victory in Christ our Lord.
V-I-C-T-O-R-Y
V-I-C-T-O-R-Y
V-I-C-T-O-R-Y
Victory! Victory! Victory!

STATEMENT OF FAITH

- A. We believe the Bible to be the verbal, plenary, inspired Word of God from Genesis 1:1 through Revelation 22:21.
- B. We believe the Word of God to be infallible as recorded in the original manuscript.
- C. We believe Jesus Christ to be the virgin born Son of God and that He was the pre-incarnate Word and is the Son of God and God the Son.
- D. We believe that Jesus Christ died for our sins according to the Scriptures.
- E. We believe that Jesus Christ arose from the grave the third day according to the Scriptures.

- F. We believe that Jesus Christ is the great High Priest and that He ever lives to make intercession for us.
- G. We believe that Jesus Christ is coming again in person, bodily, visibly to establish His Kingdom here on the earth.
- H. We believe that salvation is a free gift of God granted to the recipient when he receives Jesus Christ into his heart by faith and that this gift is accompanied by a work of regeneration wrought by the Holy Spirit, the third person of the Trinity.
- I. We believe that every born again believer in the Lord Jesus Christ should declare his faith by the act of baptism (immersion in water) which is a picture of the Lord's death, burial and resurrection.
- J. We believe that Jesus Christ established a local New Testament church, a visible body of baptized believers whose mission is not to "reform the world," but to teach and preach the Gospel of salvation to every creature upon the face of the earth.

OBJECTIVES IN EDUCATION

- A. To lead each unsaved student to trust Christ as his/her personal savior and then to follow Christ as Lord of his/her life.
- B. To instill in each student a love for God and a personal sense of responsibility to be all God wants him/her to be.
- C. To direct each student in the process of developing Christ-like character and actions.
- D. To instill in each student love and honor for home and parents.
- E. To prepare each student to be successful as measured by God's standards and not the world's.

- F. To prepare each student for the important position in life of spiritual leadership in school, home, church, community, state, nation, and the world.
- G. To develop within each student a sense of responsibility as a Christian citizen.
- H. To develop within each student a Christian world view and Christian philosophy of life.
- I. To develop within each student an appreciation and understanding of God's world and how to live productively in his environment.
- J. To provide each student opportunities for developing skills necessary to make a living.
- K. To develop within each student a moral, ethical, and spiritual sense that will lead to an appreciation of his/her own personal worth to God and that of others.
- L. To teach each student to take responsibility for his/her actions and words and the choices he/she makes.
- M. To offer each student an instructional program that is centered in God's Word and meets his/her academic needs.
- N. To teach each student the thinking skills that will enable him/her to meet intellectual challenges.
- O. To motivate each student to master the tools of learning and communication.
- P. To provide each student opportunities to develop an understanding of and appreciation for the arts as well as contributing to them.
- Q. To offer opportunities to participate in wholesome forms of recreation and social activities.

ADMISSIONS

ADMISSION REQUIREMENTS

Parents who wish to enroll their children in Bangor Christian Schools for the first time are required to submit an application with the registration fee. The full amount of the registration fee must accompany the application in order for it to be accepted for processing. Parents who wish to re-enroll their children at Bangor

Christian Schools need only fill out a re-enrollment form and submit it with the registration fee to the school office for a place to be reserved for the next school year.

After applying for admission to Bangor Christian Schools, the student and his/her parent(s) will take part in an interview with an administrator. Students will be admitted based on the following criteria:

- A. The student has demonstrated the ability to profit from normal school instruction.
- B. The student has shown a behavior pattern reflecting a desire for an education and is in agreement with school policies.
- C. The parents express an agreement with the philosophy of the school and are willing to have their children trained in accordance with this philosophy.

It may be necessary for a student to take an entrance exam to determine the appropriate grade status. The decision to test a student will be made by the administration upon receipt of the student records and the student interview. All students are given a math placement test.

All parents are required to sign the Parent's Statement of Cooperation that appears on the back of the application.

Students in grade 4 - 12 must sign the Student's Statement of Cooperation that appears on the back of the application.

No student is admitted or allowed to remain in Bangor Christian Schools who does not agree and cooperate with the overall purpose and program of the school.

FINANCIAL INFORMATION

REGISTRATION

Registration for the school year is in two parts. In-house registration for students currently enrolled is during the month of March. All other applications are received and processed beginning in April.

TUITION

One of these plans can be used for the payment of tuition.

- A. Twelve monthly payments due each month—first payment due June 20th.
- B. Ten monthly payments due each month—first payment due August 20th.
- C. Two equal payments due at the beginning of each semester.
- D. Four equal payments due at the beginning of each academic quarter.
- E. One payment due at the beginning of the school year.

FAMILY PLAN

In an effort to alleviate some of the strain put on large families by the tuition costs, Bangor Christian Schools offers the Family Plan to families that have three or more students enrolled in BCS at the same time:

First Student	Full Tuition
Second Student	Full Tuition
Third Student	Half Tuition
Fourth Student	Free

Tuition for students in grades 7 - 12 is counted first and then tuition for elementary students is considered.

FINANCIAL AID

There is a limited amount of financial aid available to families who have registered their children at Bangor Christian Schools. Financial aid applications can be obtained through the office. Parents should fill out the application and ask their pastor for a letter of recommendation. The applications should be returned to the Assistant Principal by July 10. Financial aid is awarded to families based on need, without regard to race, sex, color, religion or national origin.

Church member scholarships and alumni scholarships are available for families enrolling their children in Bangor Christian for the first time.

Full time pastors are eligible for a 50% tuition discount as well.

The Bill Prest scholarship is available to Middle and High School students with at least an 85% academic average and a commendable behavior record. Parents fill out an application and the students must write an essay as described on the

application. The student is required to have two letters of recommendation: one from a teacher, one from his/her pastor

TUITION FEE - See Insert

ACADEMICS

PRE-KINDERGARTEN/KINDERGARTEN CURRICULA

Both programs are designed to prepare the students spiritually, socially, and academically. The pre-kindergarten program teaches children a well-rounded readiness program enriched by music, art, and physical activities within the classroom and in the community through various educationally enriching trips. Bible stories and memory verses are taught in both programs. Music and PE are activities kindergarten students enjoy weekly. The kindergarten program is designed to develop beginning reading, writing, and thinking skills and includes and introduction to science and social studies through hands-on activities.

ELEMENTARY CURRICULUM

BIBLE

Bible is graded as an academic subject. The grade is based upon assessment of memorization of scripture, concepts of lessons, and participation in the class.

READING

Reading is the foundational course in the elementary grades and is based upon an approach which incorporates phonics and a variety of reading strategies designed to improve both fluency and comprehension. Students are exposed to a variety of instructional texts and literature which support our Christian values.

LANGUAGE ARTS

The language arts curriculum includes grammar, spelling, penmanship, study skills, and the writing process. Teachers integrate materials in each of the areas to promote students' development of effective communication skills.

MATHEMATICS

Our curriculum includes instruction in math concepts, computation, and problem solving, using hands-on lessons and providing practice to develop automaticity in math facts.

SOCIAL STUDIES

Patriotism is an integral part of the social studies curriculum in each grade. History and geography are taught from a Biblical perspective. United States History is taught each year through Grade 4, Maine history is also a focus in grade four, and Old world history and geography are taught in grade five.

SCIENCE

Science is taught in all grades. The materials used for instruction have been selected for their emphasis on creation. Health is integrated into the science curriculum in all grade levels.

PHYSICAL EDUCATION, ART, MUSIC, AND BAND

Physical Education and music are offered weekly to students in kindergarten through grade 5. Weekly art instruction is offered to students in grades 1 to 5. Private music lessons for voice or instrument are available on site for a fee.

MIDDLE SCHOOL CURRICULUM

Middle school students continue a program of general studies initiated in the elementary grades. The required course of study, which should adequately prepare the student for the rigors of high school work, is as follows:

- Bible
- English/Literature
- Mathematics
- Science
- History/Geography
- Physical Education
- Art (Elective)
- Band (Elective)
- Chorus (Elective)

SENIOR HIGH CURRICULUM

The primary academic emphasis at Bangor Christian Schools is college preparation. Students' schedules are worked out by the administration to assure each student of completing satisfactory work for graduation.

Seniors are not permitted to march in the commencement exercises if they lack more than one credit for graduation. Arrangements have to be made to earn the one credit in an approved summer program before the student may march. Bangor Christian Schools is not responsible for the inconvenience caused by a senior's failing courses during the last days of school.

Students planning to attend college should write to the college of their choice for information about the admission requirements. Students are to plan their study program with the administrator to assure fulfillment of particular college entrance requirements.

All summer school and external credits must be approved in advance by the administration for any student. Students are not allowed to take any external credits unless all core courses have been fulfilled.

HOMEWORK

Homework is a part of Bangor Christian Schools' academic emphasis. Homework is given by classroom teachers for specific purposes.

- A. For practice - following classroom explanation, illustration, and drills on new work. It is given so that the material will be learned.
- B. For drill - drills help the student master and retain material that has already been presented in class.
- C. For remedial activity - homework is sometimes given to help a student improve weak areas within his grasp of the subject matter.
- D. For special projects - book reports, compositions, research assignments, and projects enable the student to apply the materials learned.

Each student is expected to complete the assigned homework. Partial credit or no credit may be given for any assignment which is incomplete or not completed on time.

WEDNESDAY NIGHT HOMEWORK

Because many of our families attend churches that have Wednesday night services, Bangor Christian Schools does not assign homework on Wednesday nights. Tests or quizzes that require studying will not be administered on Thursdays.

GRADE REPORTING

The purpose of the reporting system is to give parents and students an accurate indication of the progress, or lack of progress, being made. Grades are available to the parents and the students through an online program. The grading quarters are listed on the school calendar. The final report cards are mailed home after the completion of the school year.

Student records are collected and maintained to promote the instruction, guidance, and educational progress of each student, and for legitimate educational research. Parents have the right to inspect and review any and all official records, files, and data directly related to their own children. Also, parents are allowed to make copies of materials contained in their child's records at their own expense. A complete statement of policy pertaining to the Family Educational Rights and Privacy Act is available in the main office.

GRADING SCALE - PRIMARY K4 - 2

Students in 4-year-old kindergarten through grade 2 receive progress reports with a letter code to indicate the standing in academic areas as well as behavior and work habits.

- O - Outstanding
- VG - Very Good
- G - Good
- S - Satisfactory
- SI - Shows Improvement
- NI - Needs Improvement
- NA - Not Applicable

GRADING SCALE - ELEMENTARY AND SECONDARY

B	85 – 92
C	75 – 84
D	70 – 74
F	0 – 69
I	Incomplete

HONOR ROLL

Each nine week grading period Bangor Christian Schools publishes an Honor Roll of students whose academic work is outstanding or commendable.

All elementary and secondary students qualify for honor roll if their overall average is 85 or better, and they have no incomplete or failing grades at the time of the computation of the honor roll.

Secondary students with an A average (93 - 100) will be given High Honors. Students with a B average (85 - 92) will receive Honors.

COURSE OPTIONS – HIGH SCHOOL

Bible

Language Arts

English Grammar/World Literature
 American Literature
 Advanced Grammar
 British Literature
 Speech

Mathematics

Algebra $\frac{1}{2}$
 Algebra I
 Algebra II
 Geometry
 Advanced Mathematics
 Advanced Placement Calculus
 Statistics
 Consumer Math

Science

Health
 Physical Science
 Biology
 Chemistry
 Physics

Anatomy & Physiology

Foreign Language

Spanish I

Spanish II

Spanish III

History

World History

Government/Geography

U.S. History

Economics/Current Events

Computer

Keyboarding/Microsoft Office

Physical Education

Introduction to Radio

Music

Chorus

Band

Private lessons available

Music Theory

Ensemble

GRADUATION REQUIREMENTS

To graduate from Bangor Christian Schools, a student must demonstrate the ability to function in a manner that is in agreement with the philosophy of BCS. Students must earn a minimum of 20 credits to graduate. The specific minimums in certain subject areas are as follows:

Bible	4 credits (or 1 credit for each year of BCS attendance)
Language Arts	4 credits
Mathematics	3 credits**
Science	3 credits**
Social Studies	3 credits
Computer	1 credit
Physical Education	1 credit
Health	½ credit (beginning with Class of 2010)

Foreign Language *BCS highly recommends that students who plan on attending a four year college take two years of a foreign language.

**It is highly recommended that students planning to attend college take either 4 math credits or 4 science credits or 4 credits of both math and science.

Bangor Christian Schools' administration at times approves an early graduation after three years of high school. To qualify for early graduation, a student must receive administrative approval prior to the third year of high school, earn a minimum of 22.5 credits and meet the following requirements:

Foreign Language	2 credits (same language)
Mathematics or Science	1 credit (additional)
Bible	1 credit (additional)

VALEDICTORIAN/SALUTATORIAN

The valedictorian is the senior that has the highest grade average in the class at the end of the third quarter of his senior year. The salutatorian is the senior that has the second highest grade average in the class at the end of the third quarter of his senior year. Ranking of the seniors is based on all four years of full credit courses in high school. To qualify to be valedictorian or salutatorian a student **must have attended four semesters at BCS**, and have taken courses that are comparable to the courses of a college preparatory program. All courses completed outside of BCS are to be reviewed and approved by the administration. **External credits will not be factored into a student's grade point average.**

HIGH SCHOOL CREDITS

Students in grades 9 - 12 earn credits toward graduation based on the following criteria:

- A. Each course which meets five days per week for a full period each day will earn 1 credit per year.
- B. Classes that meet at least three times per week for a full period each day will earn ½ credit per year.
- C. Credits are computed on the basis of the final grade for the year.
- D. **At least five academic subjects must be taken each year for four years.**

The exception to this will be for students taking vocational courses at another location.

- E. BCS has a two week drop/add period at the beginning of each school year in which no indication will be made on their transcript if a course is dropped. Any student who withdraws from a course will receive a WP (withdrew passing) if the course is dropped while the student is receiving a passing grade. If a student withdraws from a course after the specified drop/add period and is failing the course, a WF (withdrew failing) will be entered onto the transcript.

PROBATION - ACADEMIC

Elementary and secondary students will be placed on academic probation for the next grading period when at the end of a nine week grading period they have earned:

- A. An overall grade average below 75%.
- B. An F in any course.
- C. A grade below a 75% in Bible.

Academic probation is intended to be a warning to the parents and student that there is a serious problem which needs to be addressed. **During the probation time the student is not allowed to participate in any school sponsored extracurricular activities.**

It is our desire to give students on academic probation support and encouragement. We will prayerfully work with parents and students as long as there is some prospect for satisfactory achievement. Our goal is to see each student restored to good academic standing. The appropriate staff person will confer with the student and his/her parents to make recommendations and evaluate the student's progress.

PROMOTION POLICY – ELEMENTARY/MIDDLE SCHOOL

Promotion or retention of students in the elementary and middle school will be based upon achievement as measured by the teacher and standardized tests. Students will be promoted when they have demonstrated the capability to profitably learn at the next grade level.

CONDUCT AND DISCIPLINE

PURPOSE AND PHILOSOPHY OF DISCIPLINE

The purpose of discipline at Bangor Christian Schools is to guide students through Biblical correction and encouragement and to create a classroom and school environment in which learning can take place. The result we seek through prayer, counseling, and consistent, loving correction, and discipline is a change in attitude, action, word, and thinking of students. The behavior of students in the classroom and school is crucial because without an orderly atmosphere, very little teaching or learning can occur. Discipline creates an atmosphere in which learning is optimal.

A well-disciplined life is an effective and productive life. BCS has the student's best interest in mind and has a genuine concern for the development of Christian character within each student. Anytime a student or parent would like an explanation of a rule, he/she will find the teacher and/or administrator happy to sit down and go into the matter fully.

CONDUCT

It is the conviction of the administration that positive communication promotes Christian growth and community. Constructive suggestions made to the administration are always welcome.

Disorderly conduct (horseplay, disruptive talking, yelling, etc.) is inappropriate behavior and will not be tolerated. Students will be respectful to teachers, administration, staff, and fellow students at all times.

Some unacceptable behaviors at BCS include, but are not limited to: inappropriate public displays of behavior, untruthfulness, cheating, direct disobedience, disrespect to teachers, horseplay, fighting, possession of lewd or indecent material, personal contact, profanity or vulgarity, vandalism, leaving campus without permission and truancy.

HARASSMENT

Physical, verbal, or sexual harassment will not be tolerated at Bangor Christian Schools. Any incidents of this nature should be referred immediately to an administrator. No individual may physically harass or intimidate another individual by unwelcome touching, pushing, shoving, tripping, etc. No individual may verbally harass or intimidate another individual by taunting, teasing, ridiculing, etc. No individual may make sexual advances, request sexual favors,

or engage in any other physical or verbal conduct of a sexual nature. No individual may participate in the spreading of rumors of another individual's sexual activity. Bangor Christian Schools considers harassment of any kind to be a very serious offense. Depending on the nature of the offense – harassment could possibly lead to immediate suspension or expulsion.

DISCIPLINARY PROCEDURES

Following is a list of disciplinary procedures. Obviously they are modified according to the severity of the offensive behavior and the age of the child. The purpose of each action is to bring about a change of behavior and is not simply punitive in nature. These actions are devised and applied so as to discourage continuation of unacceptable conduct. All procedures may not be appropriate to use with every child. While they are listed below in an order of severity this does not state nor imply that they will be used in this order. Certain behavior may require serious disciplinary action such as suspension or expulsion on the first offense.

BCS follows the Biblical values of Matthew 18. Teachers make every effort to counsel with students and encourage proper behavior before a detention is administered. Once a detention is given, parents will be notified by mail when the student is to serve the detention. The administration and office will track the quantities of detentions.

RULES AND PROCEDURES

Attendance at public dances is prohibited. If a student is found to have attended a public dance, the student will be subject to disciplinary action.

Classroom rules are also established by teachers, and teacher teams. These rules must be adhered to so that the student may receive the best education possible. The school can not tolerate behavior that distracts from learning. We seek to encourage one another, help those who are struggling, pray for those in need, and to watch how we speak of each other.

The detention system requires students who violate rules to remain in a detention hall after school. Parents will be notified by mail of the student's assigned detention prior to the student serving the detention.

If a problem with behavior or attitude persists, during some point in the procedures listed, the student may be placed on disciplinary probation. This means that the student's behavior is evaluated frequently by the faculty and administration. If the administration feels that these measures are not changing the student's behavior, the administration may suggest the parent withdraw the child before expulsion becomes necessary or possibly meet with a discipline committee for determination for expulsion.

Offenses. On or Off Campus, that may Lead to Immediate Suspension and Probable Expulsion

- Drinking of alcoholic beverages
- Immoral activities
- Partaking of illegal drugs
- Stealing
- Use of tobacco

DRESS CODE

Principles for the Dress Code

- Honor God
- Provide a positive atmosphere for learning
- Represent BCS favorably in the school and general community
- Build character and wisdom in the selection of clothing that exhibits modesty, neatness, cleanliness, self-discipline, humility, moderation, and respect for others.
- I Timothy 4:12, I Corinthians 6:19-20, Philippians 4:8

Boys

- A. Dress pants are to be worn.
- B. A casual, dress shirt or polo shirt with a collar should be worn. The shirt is to be tucked into the pants. Ties are optional and sometimes required. Dress sweaters may be worn.
- C. Casual, dress shoes or clean sneakers may be worn.
- D. Boys must be clean-shaven. Sideburns must not be below the earlobe. Hair must be cut above the eyebrows, off the collar, and above the earlobe. Hair must also be clean and neat in appearance.

Girls

- A. Skirts or dresses that come to the top of the knee or longer when standing are to be worn.

- B. Slacks or Capri pants (coming below the knee when standing and sitting) may be worn and must be loose fitting dress style.
- C. Blouses and dress shirts are to be worn. Dress sweaters may be worn.
- D. Casual dress shoes or clean sneakers may be worn. Dress sandals may be worn. Flip-flops may not be worn.
- E. Dress hats may be worn.
- F. Jewelry that is worn by piercing must be worn only in the ear and not be in excess.

Not Allowed

- A. **Hooded sweatshirts**, t-shirts, muscle shirts, spaghetti straps, baseball caps, jeans, sweatpants, camouflage pants or shirts, sweatshirts, wind pants, or flannel pants may not be worn.
- B. Students are not to wear excessive jewelry. Only ear piercing is allowed. No other body parts may be pierced.
- C. Clothing must be modest and non-revealing at all times. **Undergarments should not be showing at any time.**
- D. Hair must be of a natural hair color and not of an extreme hairstyle.
- E. Large logos that cover the entire chest should not be worn on shirts or sweaters.

Students will be required to be in dress code and will not be allowed to attend classes until they are able to comply. A pattern of violating these principles will lead to consequences for the student. Consequences will be determined by the administration.

FORMAL FUNCTION DRESS CODE

Ladies

On special nights, such as Senior Banquet, we encourage our ladies to dress up as formally as desired, but our overriding standard is modesty. Dresses should not be too short, too tight, or too revealing. The front should not reveal cleavage and the back should not be below the shoulder blades. No sheer midriffs are allowed. Standard school dress length or longer for the dress or slit is required.

Gentlemen

We encourage dressing up as formally as desired; however, dress pants, dress shoes, dress shirts, and ties are required.

SPECIAL OCCASION DRESS CODE

For certain occasions such as sports awards, participants and non-participants should wear standard school dress.

DRESS DOWN DAYS

From time to time, students will be given permission to dress down. Although our standard for dress is relaxed, we still have some requirements. Shirts must cover the midriff and lower back area. Shorts are not allowed. T-shirts with words or symbols contrary to the Christian faith may not be worn. Girls may wear dress hats. As a gesture of respect boys are to remove their hats in the school buildings. Flannel pants, and jeans with rips, holes, and patches are not to be worn.

TEXTBOOKS

Hard-covered textbooks and soft-covered textbooks, procured on a rental basis, remain the property of the school and must be covered throughout the year. Books that are the property of the school are to be well maintained by the student. Students are not to cover books with covers or stickers bearing suggestive designs or pictures relating to the drug culture, rock music, or any other unwholesome materials.

MUSIC

One purpose of the Christian school is to build into a young person the proper spiritual and academic direction for life. Since much of the world's music seeks to implant seeds of rebellion in young people's hearts and minds, Bangor Christian Schools considers listening to this kind of music to be detrimental to the spiritual, moral, and intellectual life of a young person. This also would include student's choices regarding television and movies. Therefore, the policy of Bangor Christian Schools is that students should not listen to, watch, talk about, write about, play, or sing any kind of music that is contrary to the values that are consistent with the academic and spiritual direction of Bangor Christian Schools.

CHEATING/PLAGIARISM

Students who are caught cheating or plagiarizing will receive a zero for the assignment and two detentions for the first offense. Continued offenses will lead to progressively more serious consequences. Bringing Saxon solution manuals to school will be considered cheating. If parents desire to purchase solution manuals so that they can help their children at home, the parents must keep control of the manuals and not allow the students to use the manuals without supervision.

CLASSROOM

- A. Students are to be in their classroom when the bell rings.
- B. Students are to remain in their seats during class unless instructed otherwise by the teacher. Students are dismissed by the teacher, not the bell: they are to be courteous and attentive until the teacher dismisses them.
- C. Students are not to talk during class except when called upon by the teacher. All students are to address adults as Mr./Mrs./Miss, never by their first name. Out of respect for the administration and faculty, we ask parents to set the example when speaking to or about the school personnel when students are present.
- D. Students are to refrain from disturbing the class by disorderly conduct.
- E. Students are expected to be adequately provisioned for each class with pencil, pen, notebook, textbook and any other items required by the teacher.

Obedience to these basic classroom rules and other rules and procedures is essential to the maintenance of an orderly classroom.

GUM CHEWING IS NOT ALLOWED.

HALLWAY BEHAVIOR

- A. No running at any time. Low, soft voices must be used. No rough-housing allowed.
- B. Elementary students are to move in an orderly manner with their class.
- C. No secondary student is to be in the elementary building without a pass, except when attending a regularly scheduled class in that building.
- D. No student is to be in the hall or restroom during class periods without a pass.
- E. Students are to use their lockers and designated areas to store their belongings in a neat and orderly fashion. All items must be in the locker or

neatly stacked on top of the locker before leaving for the day. Students should not leave items on the floor in front of their lockers when leaving for the day.

CELL PHONE POLICY

Students are not allowed to use their cell phones during the school day from 7:50 – 2:45. When students in grades 6-12 arrive at school, they will be required to turn their cell phones off and place them in a box in their homeroom. Only the teachers will have access to the boxes during the day. No student will be allowed to collect a cell phone for another student at the end of the day. Students will be allowed to leave their phones in their cars, but will not be allowed to go to their car to use the phone during the school day. If a student does not turn in his or her cell phone and is found with it in his or her possession, the cell phone will be confiscated and must be collected by a parent or guardian.

This policy will prevent any student from being able to use his phone during the school day because it won't be in his possession. This policy also prevents the chance of theft that exists if we make the students store their phones in their lockers. Another advantage to this policy is in regard to safety. If our school is under an evacuation order because of some threat to our children, the teachers are required to collect all cell phones, make sure that they are turned off and bring them with them out of the building. If the students' phones are scattered around the building in purses, back packs, and lockers, it is very time consuming for teachers to fulfill their requirements, time that needs to be used getting the students to safety.

OFFICE TELEPHONE

Students must remember that the telephone is a business phone and is not to be used for casual conversation. Students are allowed to use the phones that are outside each school office.

Talking on the phone is not a valid excuse for being late to class. If a student needs to make a phone call during school hours, permission must be given by the office secretary.

Incoming phone calls are not able to be transferred directly to teachers or students. Please leave a message with the office staff, who will see that the message is delivered to the student or the teacher.

SOCIAL NETWORKING SITES

Students will be held accountable for content posted on social networking websites such as Facebook and Myspace if students post comments that are bullying to other students, that are disrespectful to teachers or administration, or are threatening to students or staff, or comments that suggest that the student is involved in prohibited behavior.

AUTOMOBILES AND STUDENT DRIVERS

Students who plan to drive to school must register with the school office in advance. Driving to school is a privilege which may be revoked at any time that the student demonstrates an unwillingness to assume the responsibility of the privilege.

- A. All students who drive to school must register in the office by providing a copy of their driver's license and proof of insurance.
- B. Students are to park in the spaces provided between the light poles on the radio station side of the church, and any overflow is to park in the back spaces by the church entrance with the awning. Senior parking is along the road in front of the high school building. Seniors are required to back in when parking in these spaces.
- C. Cars are not to be occupied during school hours. As soon as students arrive at school, all must leave the car and go to their designated areas. Students are not to go to their cars without permission from the office.
- D. Each driver is to demonstrate courteous driving habits.

These policies have been established in an effort to protect our students.

LOITERING AND OFF LIMIT AREAS

Loitering anywhere on school property is not allowed. Four minutes are allowed between classes, and students are expected to be on time for all classes and events.

The following areas are considered off limits to all unsupervised students:

- A. Motor vehicles.
- B. Teachers' personal belongings, desk, filing cabinets, books, etc.
- C. Any supply closet, book closet, yearbook room, etc.
- D. The church office area and sanctuary except for chapel or other special functions.
- E. All students must be attend aftercare if remaining on campus after 3:15.

PROHIBITED ARTICLES

Gum, tobacco, alcoholic beverages, any narcotics and pornography are prohibited at all times. Dice, playing cards, knives, guns, matches, explosives of any kind, are also prohibited. Laser pointers and any other electronic device that are potentially disruptive to the academic environment are prohibited from the school buildings. Lunch boxes, book covers, book bags and other school items should always display good taste and bear designs appropriate for a Christian school. Cell phones, pagers, and headsets of any kind are not to be used during school hours. Skateboards, scooters, roller skates, and rollerblades are not permitted on campus. Lockers, back packs, gym bags, and all personal possessions are subject to inspection at any time if deemed necessary by the administration.

Discipline Levels

Misconduct has been divided into three levels, depending on the severity of the incident. Level three is most severe. Students should avoid compromising situations, which might give the appearance of being involved in the following activities:

Level 1

Definition: (Disobedience) Any minor disturbances that interfere with classroom order and instruction. Any minor 1st time incident.

Incidents:

- Distracting other students from learning
- Talking
- Not being prepared for class
- Chewing gum
- Minor dress code violation

Consequences:

Conversation with teacher. Possible call to parents.

Level 2

Definition: (Disobedience, Disrespect, or Defiance) Any repetitive level one incident. Activities and attitudes that show a lack of respect for authority.

Incidents:

- Repeated level one incidents
- Cell phone use
- Leaving classroom with out permission
- Immodest clothing
- Talking back to teacher
- Teasing
- Horseplay

- Cheating

Consequences:

Conversation with teacher. Teacher calls parents. Possible meeting with teacher and parents. 1 or 2 Detentions. Conversation with administration. Possible administration call to parents.

Level 3

Definition: (Disobedience, Disrespect, or Defiance) Any repetitive level two incident. Any physical or verbal abuse. Any activity dangerous to self or others.

Incidents:

- Repeated level two incidents
- Fighting
- Bullying:
 - Verbal
 - Physical
 - Electronic (internet or text)
- “Pantsing”
- Public displays of affection
- Profanity
- Immorality
- Stealing
- Lying

Consequences:

Administration calls parents. Meeting with administration. Suspension: either in school or out of school to be determined by administration. Possible expulsion.

Elementary Discipline:

At the elementary level, most discipline is carried out by the classroom teachers. If a student becomes a distraction or danger to himself or others, he will be sent to the elementary office for a time out. If the incident is of a physical nature, or if the student has had repeated trips to the elementary office, the student will be sent to the assistant principal's office. The parents will be contacted by both the assistant principal and the classroom teacher. The student will spend one or two recesses in one of the school offices. If a student's behavior does not come under control, the parent may be called and asked to pick up the student.

Middle School Discipline:

Students will be asked to fill out a Level 2 Incident Report when their behavior merits it. The teacher will write a description of the incident. Parents will receive

the report in the mail. Parents should sign and return the form to the assistant principal.

Middle School Limits for Detentions (These limits are subject to change due to the specific nature of each situation.)

- 4 Detentions – Co-curricular - 2 Game Suspension
- 5 Detentions – Co-curricular - Off the Team for the Season
- 8 Detentions – In House Suspension
- 10 Detentions – Suspension from School
- 15 Detentions – Suspension - Meets with Discipline Committee
- 20 Detentions – Subject to Expulsion

High School Discipline:

High School students are given Discipline Reports when their behavior needs to be addressed. The reports will be mailed to the parents. Parents should sign the report and return it to the assistant principal. Students serve detentions with the administration when their behavior is in breach of expected conduct.

HIGH SCHOOL LIMITS FOR DETENTIONS:

- 3 Detentions – Co-curricular - 2 Game Suspension
- 4 Detentions – Co-curricular - Off the Team for the Season
- 8 Detentions – In House Suspension
- 10 Detentions – Suspension from School
- 15 Detentions – Suspension - Meets with Discipline Committee
- 20 Detentions – Subject to Expulsion

These limits are subject to change due to the specific nature of each situation

SUSPENSION AND EXPULSION

The purpose of suspension is to impress the offending student and his/her peers with the seriousness of the offense and to show them in an unmistakable manner that similar conduct may result in permanent separation from the school.

A student who is under suspension may not enter the school buildings or grounds during regular school hours, unless it is an in-house suspension. He/she cannot attend any school function while under suspension, i.e., athletics, drama, competitions, banquets, and/or other graduation activities, etc. All missed class work or homework must be submitted on the day the student returns. All tests and quizzes missed during the suspension will be taken on the

first day back, even if this requires the student to remain after school for a period of time.

Behavior that is grossly in conflict with the purpose and spirit of the program of the school may result in expulsion, even on the first offense. Any offense which leads to the suspension from extra-curricular activities may carry over probation status into the following semester.

WITHDRAWAL AND DISMISSAL

Withdrawals from school must be made by the parent to the administration by submitting a withdrawal form. All tuition charges continue until the Business Office receives official notice that the student has been withdrawn. Students who are withdrawn at the request of the administration or dismissed will not be considered for re-enrollment during the current school year. Parents must meet with the principal before re-enrollment will be considered. A waiting period of two semesters is generally required before re-enrollment is considered.

GENERAL POLICIES AND PROCEDURES

SCHOOL DAY

The school day at Bangor Christian Schools begins at 7:50 a.m. A warning bell will sound at 7:45 a.m. to indicate that students should be reporting to their homerooms. The school day ends at 2:45 p.m.

TARDINESS

Promptness is a quality all should strive to attain. Tardiness is recorded as part of a student's permanent attendance record. Colleges and prospective employers look closely at student's attendance and tardy records. Because of this, we feel it is important to establish positive performance in this area.

School begins at 7:50 a.m. Students are considered tardy to school if they arrive after 7:50 a.m. Students must report directly to the office when arriving after 7:50 a.m. Students will then receive a tardy slip and then report to class. When students are tardy, they must present to the office a written excuse signed by their parents. If coming from a doctor's appointment, students must present a note from the doctor's office. Students are considered truant if they arrive at school after 8:15 a.m. without an excuse, and consequently will receive zeros for the classes that they miss. Athletes will not be able to participate in a practice or an event for that day if they arrive at school after 8:15 a.m. unless they have a note from a doctor's appointment. The administration, with input from the

students and parents, will determine what is considered an excused or unexcused tardy based upon the Maine State Statutes.

Middle or high school students will receive a detention for each set of three unexcused tardies in a quarter.

ATTENDANCE POLICIES

Bangor Christian Schools is a privately run Christian school, and it holds its standards high. We try to adhere to Maine State Statutes regarding attendance. We are also held accountable for accreditation purposes to the New England Association of Schools and Colleges.

Bangor Christian Schools holds high expectations for students. Among them are honesty, excellent attendance, promptness, and responsibility. All members of the Bangor Christian Schools community are expected to act with honesty and integrity. We ask all members to be accountable for all that they say and all that they write. Facts should not be misrepresented when reporting absences or tardies.

ABSENCES

The faculty and administration of Bangor Christian Schools believe that regular classroom attendance is necessary for a successful learning experience and that responsibility for attendance rests with students and their families. State law mandates that school be in session for 175 days each year. We believe that a student should be in attendance over 90% of that time in order to earn academic credit. Missed class time cannot be duplicated through make-up work. A student is expected to be in school every day that school is in session unless legally excused. The school administration will determine legal absences according to Maine State Statutes.

Once a student has been absent from school for fifteen days, the principal will have a meeting with the student and his/her parents. The purpose for this meeting will be to review the school attendance policy and to see if there are any circumstances that would indicate if any of these absences might be considered legitimately excused. After the twentieth absence, the student and parents must meet with an attendance committee to review these absences. This committee will consist of the assistant principal and at least two members of the advisory board. Parents will be asked to provide documentation that should indicate if any of the twenty absences may be classified, under state law, as excused. Bangor Christian Schools reserves the right to retain at his/her

current grade level any elementary or middle school student who accumulates more than twenty unexcused absences during a given school year. The school also reserves the right to withhold credit from any course in which a high school student has missed more than twenty classes.

Absence will only be excused for the following reasons:

1. Personal illness (if a student is ill for only a portion of the day, please do not send the student to school later that day).
2. An appointment with a health professional that must be made during the regular school day (note from health professional required).
3. Observance of a recognized religious holiday when the observance is required during the regular school day.
4. A family emergency.
5. A planned absence for a personal or educational purpose, which has been pre-approved with the administration. **(See Make-up policy)**

NOTE: If a student is going to be absent or dismissed from school for one of the above reasons, a parent must call the school between 7:30 and 8:15 a.m. on or before the day of the absence. Any un-verified absence will be considered an un-excused absence.

Un-Excused Absences (Skipping School/Tuancy)

If a student misses school without prior approval of the parents and the administration, the absence is un-excused. Students will receive zeros for the day for un-excused absences.

Make-Up Work Policy

Students returning from an excused absence, such as illness, have the same number of days to turn in make-up work that they were absent. Students absent due to a pre-approved absence are responsible to obtain their work from their teachers ahead of time and hand in completed work when they return. **All missed class work or homework must be submitted on the day the student returns. All tests and quizzes missed during the absence will be taken on the first day back, even if this requires the student to remain after school for a period of time.**

Students are required to obtain missed assignments directly from a fellow classmate, or have a sibling collect them from the teachers directly for an excused absence. **Please do not call and ask the office to obtain these assignments for you. The only time the office should be contacted to collect assignments is in the event of a long term illness**

VISITS TO THE SCHOOL

Bangor Christian Schools welcomes parents and friends to visit during school hours. Parents and visitors are required to check in at the school office and receive a visitor's pass before visiting any other area of the school campus.

GUEST STUDENTS

Bangor Christian Schools welcomes school age visitors for possible admission or transfer reasons only. We ask that the following be observed:

- A. The student must obtain permission from the office at least one day in advance before bringing a visitor to school for the day.
- B. All BCS dress codes apply to the visitor.
- C. Guests are limited to a one-day visit to preserve the unity of the classes. Exceptions may be made only with the permission of the principal.
- D. Guests are to remain with the host student as much as possible.
- E. The administration may determine that a guest may not be approved for admission to classes, either because of dress or attitude. He or she may be asked to wait in the office until transportation home can be arranged.

EARLY DISMISSAL DAYS

Periodically during the school year, Bangor Christian Schools will have early dismissal days where the school day ends at 12:00 noon. High school and middle school classes will run an abbreviated schedule for periods 1-7. **Lunch will not be served and there will not be an after school program.**

EMERGENCY EVACUATION

The route to follow for emergency evacuation is posted in each classroom. No talking will be allowed during the evacuation. Students are to go quickly to the designated areas, turn to face the buildings, and wait quietly for the signal to reenter. Re-entry must be orderly. Students are to leave books and personal items in the school.

DROP OFF AND PICK UP

Your cooperation is requested to help us protect your child from injury associated with coming to and leaving from the school campus. Parents of students of grades K-2 are to escort their children to and from the school entrances. If a student has a sibling in grade 6 or above, the older sibling may assist in escorting the younger sibling. Cars are to observe the 10 MPH speed limit on school property. **PLEASE DO NOT PARK BETWEEN THE BRICK BUILDING AND THE CHURCH BUILDING AT ANY TIME DURING THE SCHOOL DAY.**

EARLY/LATE SUPERVISION

Teachers and staff will be on duty at 7:30 a.m. each school day. Students are asked not to arrive before this time. An after school care program is offered from 3:00 to 5:30 pm at a reasonable fee.

Elementary students who remain at school after 3:00 p.m. must remain under supervision in the after school program until their ride arrives to pick them up. Middle school and high school students are required to be in the after school program after 3:15p.m. Students found on campus, not under adult supervision, after the required time will be given a verbal warning the first time. The second time the parent will be called. Following times will cause the student to be required to leave school grounds at 2:45 pm for one week. Parents will have to make other arrangements for their child during this week.

OFFICE

The school office is operated as a business center and is not a congregating place. Students, parents, and visitors are asked to refrain from using the office unless permission has been given by the office staff. Only those students who have reasons for business are permitted in the office. Office equipment is never available for student's use.

LEAVING EARLY

On the day that a student must leave school early, a **note stating the reason is to be written by the parent and brought to the office before school.** High school students are to check out at the school office when leaving. Parents of elementary students, who have reported to the elementary office, may pick up their children at their classroom(s). Students dismissing early are to turn in all homework and obtain all assignments before leaving.

Bangor Christian Schools operates on a "closed campus" principle. This means that attendance at school is required from 7:50 a.m. until 2:45 p.m., regardless of the number of free periods a student may have.

INCLEMENT WEATHER - SCHOOL CLOSING

During inclement weather, parents should tune to WHCF, WHMX, WABI, WLBZ, and WVII, which will announce if the school will be closed. If we are open and conditions in your area are too severe to travel, please call the school to report the students for an excused absence. We will not close school early except under extreme conditions.

ANNOUNCEMENTS

Announcements will be distributed to all classrooms each morning. Teachers are responsible for reading the announcements every day.

Students are never to tamper with the posted material on any school bulletin board and may post no announcement without first having it approved by the principal.

SOLICITATION

Solicitation is not allowed at Bangor Christian Schools without the permission of the administration. This includes the selling of tickets, candy, etc. and the distribution of political materials or product catalogues, the circulation of petitions or placing of posters. In keeping with this policy, the telephone numbers and addresses of our students are not given out to anyone but school staff. This information is used by school/church employees for conducting official business and providing related services to our school families.

There are times the school may be asked for a list of students from the military, colleges, or other organizations. If you do not wish for your student's name to be released, you should sign the information release form provided by the school.

If you do not want your junior or senior to participate in ASVAB testing, you must let us know in advance. Please notify the school office if you do not wish your student to participate.

MISCELLANEOUS

No visitor or outsider may speak or perform in any program unless permission is secured from the administration in advance. This includes guest speakers, lecturers in the classroom, and youth pastors leading a devotional with an individual or a group.

No student or parent may use the name of the school on any radio or T.V. program or in any publication without the prior authorization from the school administration.

The school will not be held responsible for any party or social function that is not officially approved or sponsored by the school.

SERVICES AND PROGRAM INFORMATION

HEALTH SERVICE

The school is not allowed by law to prescribe or give medicine. If a student must take medicine during the day, that medicine, along with written doctor's directions, is to be given to the office as soon as the student arrives at school. No student that is showing symptoms of illness is allowed to remain at school. When contacted by the office about a sick child, parents are to make arrangements to pick the child up from school as soon as possible.

Students who are unable to participate at recess or in physical education classes are to bring a note from home. For students to be excused from recess or physical education classes for more than three days, a signed doctor's excuse is required.

LUNCH

A hot lunch program is available at school. Meals are provided for a reasonable price. Vending machines are also available for students.

Students are to always maintain proper conduct and etiquette while in the cafeteria. Teachers seek to uphold and teach proper manners during lunch

period. At dismissal time, each student is responsible to see that his lunch area is clean. No students are dismissed until the teacher inspects the area.

LOCKERS

Lockers are assigned to all junior high and high school students. All lockers are to be kept clean and are subject to inspections. Personal locks are permitted if the combination or spare key has been left with the office. Students are not to enter the locker of another student.

LOST ARTICLES

All articles lost on the premises may be claimed at the lost and found at the close of the school day. Vital items such as eyeglasses, coats, etc., may be sought at the school office when the classroom teacher issues a pass. Unclaimed items are given to charity at the end of each quarter.

PARENT - TEACHER CONFERENCES

Since the school is an extension of the home, Bangor Christian Schools recognizes the importance of the home and school working together for the benefit of the child. Therefore, a scheduled time has been set aside for parents and school personnel to meet to discuss the needs of the student at the end of first quarter. Unscheduled conferences may also be necessary throughout the year.

Reasons for teacher-requested conferences include deficient grades, repeated failure to do homework, learning difficulties, disciplinary problems, repeated tardiness and/or personal habits which may be endangering scholastic progress and/or the welfare of the student and others in the class.

If an administrative request for a conference with a parent is not honored, the school reserves the right to withdraw the student from classes until the request is honored.

Parents are urged to arrange all conferences in advance, as teachers' time is heavily scheduled. To schedule a conference, contact the school office or email the teacher directly.

CHAPEL

Chapel is an integral part of campus life for each student at Bangor Christian Schools. Chapel speakers are varied, and topics covered are inspirational,

challenging, and uplifting. Students are not allowed to miss chapel without administrative permission. Students are to enter the auditorium quietly and move quickly to find a seat.

Many times chapel worship is student led. Our middle and high school classes take turns though out the school year leading and planning chapel services. This is a highlight of our campus life. Parents and friends are invited to any chapel service. Call the office for information about the schedule.

FINE ARTS

Bangor Christian Schools places great emphasis on its fine arts program. Participation in fine arts programs allows a student to use and improve his talents for Christian service.

Choir and drama are offered for all students. The elementary and high school choirs and bands perform twice a year at our Christmas and spring concerts. Choir and band member attendance at the concert is required to receive credit for the class. If a student is unable to attend, **prior** administrative approval is required.

Group and private piano and instrument instruction is offered to students in grades 1 - 12.

Band instruction is available to students in grades 4 - 12.

Piano and instrumental instruction, are non-credit electives that involve a fee to cover the cost of music, supplies, instrument repair, etc.

Art is offered to students as part of the regular elementary curriculum. At the middle and high school levels, art is an elective course. The middle and high school art students have the opportunity each year to compete in the ACSI Academic day activities.

ATHLETICS

The purpose for athletic activities is fourfold:

- A. To show effective testimony of a changed life.
- B. To be an active, positive contributor to the community.

- C. To promote healthy competition and school spirit.
- D. To provide for rigorous exercise of the body.

Bangor Christian High School participates in the Maine Principal's Association for all athletic competition. This allows us to compete with other schools and be involved in the post season tournament activities for championships.

Athletes are seen as leaders because of societal emphasis on athletics. Therefore, the school expects its athletes to be leaders in a positive manner, spiritually, socially and academically.

In order for a student to be eligible for a Bangor Christian Schools team, he/she must maintain a grade point average of 75% or better with no F's and at least a 75% in Bible. No student who is on disciplinary probation is allowed to participate in any extracurricular activities. Any student who receives an incomplete on a report card must make up the work before continuing to participate with any sports team. The basis for the grade eligibility is the most recent nine weeks grades. An athlete who becomes ineligible at the end of a grading period may be reinstated when mid-quarter marks are figured for the following grading period if his/her grades meet the eligibility standards.

From time to time, student-athletes will miss class time due to a scheduled contest. This will be treated as an excused absence and any missed work will fall under these guidelines.

The athletic director will make every effort to avoid scheduling games on Wednesday nights so that athletes may attend mid-week church services. All practices will end by 5:00pm on Wednesdays.

Season Limits for Detentions for Athletes:

High School.....	3 Detentions – 2 Game Suspension
.....	4 Detentions – Off the Team for the Season
Middle School.....	4 Detentions – 2 Game Suspension
.....	5 Detentions – Off the Team for the Season
Elementary.....	5 Detentions – 2 Game Suspension
.....	6 Detentions – Off the Team for the Season

Detentions are not necessarily scheduled around sporting practices. If a student is scheduled for a detention, the student may be required to serve the detention before the student is allowed to participate in a practice, especially if the student has shown repetition of poor behavior.

Athletes may not participate in a practice or an event for that day if they arrive at school after 8:15 unless they have a note from a doctor's appointment.

Team members are expected to attend all scheduled practices and games, and display exemplary sportsmanship.

The principal will suspend or permanently remove a player from any team if that student's conduct or attitude makes him/her a poor testimony.

Student athletes and their parents are required to read and sign the athletic handbook.

GYMNASIUM

In order to insure that the gymnasium is properly cared for, that all spectators and players have an enjoyable time, and that the Lord Jesus Christ is honored, we ask that the following rules be observed.

- A. Please, no booing, hissing, or other discourteous actions.
SHOW GOOD SPORTSMANSHIP!
- B. Please do not pound on the bleachers with your feet.
- C. Please confine all food and drink to the gymnasium and cafeteria.
- D. Please keep the gym clean and neat. Discard all trash and cans in the proper receptacles.
- E. Students are not allowed to be in the gymnasium without approved adult supervision.

HOLDING AN OFFICE

Only students with 75% or better average, no F's, and at least a 75% in Bible will be eligible to serve as class officers, or officers in any official school organization.

Students qualify on the basis of the most recent semester grades. The placing of a student on disciplinary probation disqualifies them from holding office.

FIELD TRIPS

Field trips are taken at various times during the school year to places of educational interest. Information regarding cost, times, and dress standards will be sent home with the students prior to each trip.

Absences because of field trips are handled the same as excused absences from school.

All field trips are adequately chaperoned at the rate of at least one adult for each ten students. Drivers are adults. The students are expected to maintain the same degree of self-discipline on field trips as is expected at school.

CHAPERONES

There are times throughout the school year when parents may be asked to serve as chaperones or will desire to do so. The school asks parents to follow the same standard of dress and conduct as is required of the students.

PHILOSOPHY OF FUNDRAISING

In an attempt to keep a quality Christian education affordable, Bangor Christian Schools must seek revenues beyond what is raised via tuition payments. The financial needs not met by tuition revenue are school-wide fundraising, smaller interest group activity, and development office efforts.

The two most notable special interest groups that are involved in fundraising are the booster club and high school classes. The booster club helps address our needs in the athletic program that are not met through the school-wide campaign. These activities have included school lunch, memorabilia and merchandise auctions, and basketball program ads. All fundraisers must be approved by the principal with a two week advance request.

Each high school class is permitted limited fundraising activity. These revenues are reserved for their senior class trip, class gift, and graduation expenses. Students are encouraged to engage in service oriented projects such as school dinners, car washes, dress-down days, etc. Class fundraising is viewed as a privilege and not a right; therefore, classes are allowed to pursue class projects as long as they have responsibly participated in school-wide efforts

Although fundraising is often times seen as a controversial issue, it is a vital source of revenue to our school. Because many of our families make great sacrifices to pay tuition, we make every effort to keep costs down. At the same time, we are constantly expanding and improving our programs. These fundraising events are one way that our students and families can serve our school community in assuring that a Bangor Christian experience is both valuable and affordable.

The Patriot Fund is Bangor Christian Schools' annual giving campaign. Parents, family members, school employees, alumni and others are encouraged to participate in this effort to support the programs offered by our school.

ASBESTOS

Our school has conducted an extensive asbestos survey of all of our buildings and a comprehensive management plan is maintained in the Operations Manager's office. This plan is available for review during normal business hours.

PEST CONTROL

Because pesticides pose risks, the school uses an alternative approach to merely applying pesticides. Control of insects, rodents, and weeds at our school focuses on making the school buildings and grounds an unfavorable place for pests to live and breed. Through maintenance and cleaning, we will reduce or eliminate available food and water sources and hiding places for the pests. We will also routinely monitor the school area to detect pest problems and prevent the pests from becoming established. Some techniques we will use include pest monitoring, sanitation, pest exclusion, proper food storage, pest removal and – as a last resort – pesticides. This holistic approach is often called Integrated Pest Management (IPM).

Sometimes pesticide use may be necessary to control a pest problem. When that happens, the school will use the lowest risk products available. If higher risk pesticides must be used, notices will be posted at application sites and parents, guardians, and staff, have a right to know.

Parents, legal guardians, and school staff will be notified of specific pesticide applications made at the school. Notifications will be given at least two days before planned pesticide applications. Pesticide application notices will also be posted in school and on school grounds. Notification need not be given for pesticide applications recognized by law to pose little or no risk of exposure to children or staff.

This school also keeps records of prior pesticide applications and information about the pesticides used. You may review these records of prior pesticide applications and information about the pesticides used. You may review these records as well as a copy of the Pesticides in Schools regulation (CMR 01-026 Chapter 27) by contacting our Operation Manager's office at 947-6576.

For further information about pests, pesticides, and your right to know, call the board of Pesticides Control at 207-287-2731 or visit the Maine School IPM web site at www.thinkfirstpraylast.org/schoolipm.

FERPA LAWS

The Family Educational Rights and Privacy Act grants parents the right to inspect or review their child's education records within a reasonable period of time, but in no case later than 45 days after they have made a request. If parents ask, the school must provide explanation and interpretations of the records. In addition, school units are required to provide annual notice to parents of their rights with regard to education records. These rights pass to students once they reach the age of 18.

CONCLUSION

CLOSING STATEMENT

The contents of this handbook are to be used as a guide. This book is in no way an all-inclusive statement of Bangor Christian School's rules, regulations and philosophy. The administration reserves the right to determine acceptable

actions, behavior and conduct. The administration also reserves the right to add or delete elements of this handbook at any time if it is deemed necessary.

It is understood that attendance at Bangor Christian Schools is a privilege and not a right. This privilege may be forfeited by any student who does not conform to the standards and regulations of this institution. Bangor Christian Schools may request the withdrawal at any time of any student, who, in the opinion of the school, does not fit into the spirit of the institution, regardless of whether or not he/she conforms to the specific rules and regulations of Bangor Christian Schools.